

Student Online Personal Protection Act (SOPPA)



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Illinois State University

The Laboratory Schools protect the privacy of students and families, faculty, staff, affiliates, and Laboratory School business by protecting electronic records. This statement details what information Laboratory Schools collect, how the Laboratory Schools use information, and the entities that ISU discloses information to.

What information is collected?

The Laboratory Schools collect a variety of personally identifiable information or material regarding students both manually or electronically, including information on the student application forms, information collected for school-reporting and compliance, and information gathered through the application of different websites. Information may include but is not limited to:

- first and last name, home address, telephone number, electronic mail address, or other information that allows physical or online contact
- student identifiers such as a social security number or other identifiers
- discipline records
- grades and evaluations
- test results
- the student's educational record, documents, or electronic mail
- medical and/or health records
- biometric information, photos, voice recordings,
- special education data or other information relating to a student's accommodations under an IEP or 504 Plan
- external agency information maintained by the schools such as juvenile dependency records or law enforcement
- socioeconomic information
- electronic search information such as search activity or geolocation information

Information is classified according to the [University Data Classification Procedure 9.8.1](#) which determines the level of control necessary to protect data against compromise or inappropriate use.

How does the Laboratory Schools use information?

The Laboratory Schools uses educational technology and software to aid in the administration of school activities, including but not limited to:

- Instruction in the classroom or at home
- Academic activities
- Administrative activities

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- Collaboration between students/families and school personnel
- Other activities for the benefit of the school.

Information provided to third parties is only used for school purposes listed above.

Disclosure of information

The Laboratory Schools may provide information to third parties your information to third parties where the third party agrees to act as a “school official” and manage and retain data in accordance with applicable student privacy standards, including the Family Educational Rights and Privacy Act and the Illinois School Student Records Act. The Laboratory Schools may also disclose information that it is necessary or appropriate to satisfy applicable laws, regulations, or government requests; identify, prevent or mitigate fraud, security, or technical issues; or to protect the safety of our users or others.

The Laboratory Schools will never permit any student information to be disclosed to a third party for the purposes of targeted advertising or to sell, rent, lease, or trade student information.