

Fingerprint Criminal Background Checks are Required

Beginning with the Fall 2007 semester all teacher education candidates are required by the Council for Teacher Education to have Illinois State Police and FBI fingerprint criminal background checks for Admission to Student Teaching. To help teacher education candidates take care of this requirement, the Teacher Education Center has arranged for Accurate Biometrics to do a series of fingerprinting clinics in DeGarmo Hall. Students must register in advance for a specific appointment at the receptionist's desk in the Teacher Education Center, 56 DeGarmo Hall. Students will then need to download and complete the Illinois State University Criminal background check request form. The fee is \$52.00. At the time of the appointment, the completed form and fee (Cash, Money Order, Visa or MasterCard) must be submitted. Please go to this link for the [Accurate Biometrics CBC form](#).

Fall 2009 criminal background dates

Spring 2010 criminal background dates

November: 12

Jan: 14,15,21, Feb: 4,11,19, March: 4,18,26

December: 3

April:1,8,16/29,30(29&30 are special dates for SPED ECE.

SED and ECE November 18, 19, and 20 May: 4, 6, (Special dates for SED,ECE, PDS)

Students may wish to have their fingerprint criminal background check done by Accurate Biometrics at one of their many other locations. Please go to their website at www.accuratebiometrics.com and click on Schedule to see when and where they will be conducting other criminal background check clinics. It is important for Illinois State University students to still take the clinical background check form that you may access from the preceding link. Results will automatically be sent to Illinois State University.

Criminal background checks are considered valid for 1 year from the date of the criminal background check. These checks must be valid for the duration of student teaching. In addition, Special Education students will need a criminal background check prior to their field base experiences and Early Childhood students will need a criminal background check prior to starting C&I 292. These criminal background checks must be good for the entire clinical time spent in a school.

Other Criminal Background Check Opportunities

Students may wish to contract independently with other companies to have an Illinois State Police and an FBI fingerprint criminal background check completed. It is the student's responsibility to submit the results of this check to the Cecilia J. Lauby Teacher Education Center, 56 DeGarmo Hall.

Bushue Background Screening will be doing criminal background checks every Thursday at the Regional Office of Education #17 in North Normal. The ROE is located at 905 N. Main St., Suite 1 in Normal. Please call for an appointment at 217-342-3042 or 877-342-3042. If you have a criminal background check done by Bushue you must use [this Bushue Criminal Background Check form](#).

A third opportunity for obtaining a Criminal Background check is to contact the Tazewell County Regional Office of Education #53 in Pekin. They will charge \$44.25 for a criminal background check. Their office hours are from 8:30 to 3:45 Monday thru Friday. Students should call Melvin Todd at 309-477-2290 to make an appointment. The Tazewell Co ROE #53 is located at 414 Court Street, Suite 104 in Pekin. Please note: If you have a criminal background check done at the Tazewell Co. ROE it is the **student's** responsibility to arrange for the results to be send to the Cecilia J. Lauby Teacher Education Center, 56 DeGarmo Hall.

Rubric for Legal and Ethical Conduct & Criminal Background Checks

Student: _____ UID #: _____

Indicators	Does Not Meet Expectation	Meets Expectation
Teacher candidate is eligible for state certification.	Teacher candidate has indicated yes to offense in item 1 through 5C on assessment form.*	Teacher candidate has checked “no” in all boxes of the assessment form or the Illinois State Board of Education has verified that the “yes” checked offenses do not prevent certification.
Teacher Candidate demonstrates ethical conduct in legal matters.	Teacher candidate has 2 or more criminal convictions in the preceding 3 years.	Teacher candidate has no more than 1 criminal conviction in the 3 preceding years.
Teacher candidate is not a known Sex Offender or Violent Offender Against Youth	The candidate appears on the Illinois Sex Offender Registry and/or the Illinois Violent Offender Against Youth Registry	The candidate doesn’t appear on the Illinois Sex Offender Registry and/or the Illinois Violent Offender Against Youth Registry

*Teacher candidates that have checked “yes” for any offense in boxes 1 through 5C of the assessment form must contact the Assistant Director of Certification and Data in the Cecilia J. Lauby Teacher Education Center, 56 DeGarmo Hall, (438-3541) for additional procedures to determine eligibility for certification.

Any teacher candidate that has a “Does Not Meet Expectation” at any time during their teacher education program for any indicator will not be admitted to Professional Studies, Student Teaching or Exit from Student Teaching.

It should be noted that just because Illinois State University requires criminal history records to be checked, it does not automatically mean you will be certified by the Illinois State Board of Education.